



Town of Tewksbury

COVID-19 Rent and Mortgage Assistance Application (RAMA)

Applicant Information

Eligible applicants **MUST** be residents of Tewksbury OR have one or more students in the Tewksbury Public School system as of 3/1/2020, meet additional criteria and provide required documents listed below. Assistance will be awarded until designated funds are exhausted.

Full Name: _____
Last First

Address: _____
Street Address Apartment/Unit#

Phone: _____ Email: _____

Current yearly household income (estimated amount): _____

Household Income Prior to COVID-19 Impact (estimated amount): _____

Briefly describe reason and date for loss of income: _____

Additional Household Members: Please list all other persons residing in your home.

Name	Relationship to Applicant	Over 18? Y/N	Income

Unit/House Information

Dates of residency at unit/house: _____ Number of bedrooms in unit/house: _____

Current monthly Rent: \$ _____ OR Current monthly Principal & Interest: \$ _____

I am currently receiving other government rental assistance (Section 8, Housing Choice Vouchers, etc.) YES / NO

Landlord or Lender Information

Full Name: _____
Last First

Company/Address: _____
(if known) Street Address Apartment/Unit #

City State ZIP Code

Phone: _____

Email: _____

Applications will be accepted until March 31, 2021 5:00 p.m. Once the application is completed and signed, please return to TewksburyRAMA c/o Lowell Five Bank, 30 International Place, Tewksbury, MA 01876 or 1175 Main Street, Tewksbury MA 01876. Applications can be mailed or dropped off at the above locations. For email instructions visit: <https://www.lowellfive.com/tewksbury-rental-and-mortgage-assistance-program/>

For Rent Assistance: Landlords must agree to participate in program. Any assistance provided will be paid directly to the landlord. For Mortgage Assistance: Lenders must agree to participate in the program. Any assistance provided will be paid directly to the lender. All payees must have a W9 on file with the Town of Tewksbury prior to receiving payment.

Certification of True and Correct Information

I declare, under penalties of perjury as follows:

1. I pay rent to _____(Landlord). OR
I pay mortgage payment to _____(Lender).
2. My household has lost income due to COVID-19 and is now unable to pay rent/mortgage for my residence.
3. I am currently behind by _____ months in making my rent or mortgage payments.
4. My household does not have sufficient savings or liquid assets to pay the rent/mortgage.
5. My residence is not subsidized through federal or state resources and my household is responsible for the full payment of rent/mortgage. If my residence is subsidized, I have disclosed this above.
6. No other person in my household has applied for or will apply for this COVID-19 Rent and Mortgage Assistance Program.
7. I understand the Town of Tewksbury COVID-19 Rent and Mortgage Assistance Program will make one payment for up to two months of rent or mortgage payments totaling NOT MORE than Five Thousand and 00/100 Dollars (\$5,000) total to be applied to my rent/mortgage so long as my Landlord/Lender agrees not to take any action to evict me for nonpayment for the month(s) the payments were applied.
8. Funds may not be used for any past due balances prior to March 31, 2020; or for government revenue replacement, including payment of property taxes.

I hereby swear and affirm that the above information is true and correct to the best of my knowledge and belief. I authorize the Town of Tewksbury and Lowell Five Bank to verify and investigate such information with my full cooperation at any time. I understand that providing false information or deliberate omissions on this document may be grounds for disqualification.

I am signing this application by electronically entering my name below or providing a wet signature.

Name: _____

Date: _____

WARNING: Section 1001, of Title 18 of the U.S. code, makes it a criminal offense to make willful false statements or misrepresentation to any department of agency of the United States as to any matter within its jurisdiction.

Applicants must provide these documents to move forward with the application process.

CHECKLIST of enclosed documents:

_____ **For Rent assistance:** Copy of valid, current lease, or documentation of a month-to-month tenancy arrangement, signed by your landlord and documentation of the amount and number of months delinquent.

_____ **For Mortgage assistance:** Copy of valid, current mortgage statement itemizing principal and interest payment amounts.

_____ **All applicants:** Proof of income from before COVID-19-related income loss for all adult members of the household (Layoff or furlough letter, at least two pay stubs (one from before and one from during COVID crisis), Unemployment insurance statement.

_____ **All applicants:** ID for each name(s) on your lease or mortgage.

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